



**Port of Seattle Commission
AUDIT COMMITTEE**

May 9, 2016 – 2:00 p.m.

Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle, Washington

Committee members:

Commissioner John Creighton, Chair
Commissioner Tom Albro
Committee Public Member Christina Gehrke

Also attending:

Dan Thomas, Chief Financial Officer
Aaron Pritchard, Commission Issues and Policy Manager
Amy Dressler, Assistant Commission Clerk

ORDER OF BUSINESS

1. Call to Order
2. Approval of Minutes – February 22, 2016

External Audits

3. Results of the 2015 Financial Audit ([presentation slides](#) attached)
Laurie Tish, Moss Adams LLP

Updates

4. External Audit Services Request for Qualifications ([memo](#) attached)
Rudy Caluza, Director of Accounting and Financial Reporting
Lisa Lam, Asst. Director, Financial Reporting and Revenue Services

Lease and Concession Audits¹

5. Cruise Terminals of America (CTA) ([report](#) and [presentation slides](#) attached)
Joseph Anderson, Internal Auditor
Joyce Kirangi, Director, Internal Audit
6. Terri D's Catering Inc., dba ACT-3 Catering (*no findings*, [report](#) attached)
7. EAN HOLDINGS LLC, dba Enterprise, Alamo Rent-a-car, and National Car Rentals (*no findings*, [report](#) attached)
8. Firefly Rent-a-Car LLC, dba Firefly (*no findings*, [report](#) attached)

Central Accounting Processing Systems – None

Comprehensive Operational Audits – None

Third-Party Management Audits – None

Limited Operational Audits

9. Runway 16C/34C Reconstruction Project ([engagement update](#), [presentation slides](#), and [report](#) attached)
Brian Nancekivell, Senior Internal Auditor
Joyce Kirangi, Director, Internal Audit

Information Technology Audits – None

Additional New Business

10. Audit Committee Charter Amendment Proposal ([memo](#) attached)
Aaron Pritchard, Commission Issues and Policy Manager
11. Adjournment

¹ Lease and Concession items are reviewed when there are findings, or by Committee request.